

UNDERTAKING BY THE STUDENT

Name of the Student	
Pursuing Course	
Department	
Name of the University / College / Institute	
Name of the Scientist In-Charge at GUIDE	

- i. Office timing is 09:30 to 18:00 hrs and the student has to present on all working days.
- ii. Proper decorum should be maintained in the Institute.
- iii. Good Laboratory Practices should be followed while working in the Laboratory of the Institute.
- iv. Attendance of 90% during the whole project / training period has to be maintained.
- v. Students should take the whole responsibility of the Instruments / computers they handle.
- vi. Each student will have a Mentor / Research Guide and an optional co-guide, in case of Dissertation / Project work from the institute and any issues related to the work should be discussed with the concerned Supervisor only.
- vii. The Staff-in-charge of the college / University are required to maintain constant link with GUIDE faculty to ensure the successful execution of project work by the student.
- viii. Work progress report has to be submitted to the concerned supervisor on weekly basis.
- ix. Data gathered during the study are sole property of the institute and the student should not use it for publication without the prior permission from the concerned Scientist at GUIDE whereas the student will be given authorship for the work when it is published.
- x. At the end of training, the student has to submit a soft copy and a hard copy of the work carried out to the Supervisor at GUIDE.
- xi. If the project progress is not satisfactory, the concerned student(s) may be advised to discontinue the project work.
- xii. Library facility at GUIDE is limited to reference only; facility of borrowing books / journals is not extended to the students.
- xiii. Internet facility should be used for academic purpose only.

Rules to be followed at Institute's Hostel

- xiv. Hostel and Mess facility will be availed to students from distant locations and is subjected based on the availability at the Hostel and based on Approval by the Director.
- xv. The entry in the Hostel should be before 9.30 p.m.

I will abide by the above-mentioned rules and regulations of the Institute and in case of disciplinary / behavioral issues, Director of the Institute has the right to cancel the Trainee's project work without any prior notice.

	Forwarded by
Signature of the Student	Signature of the Head of the Department